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| **Shipper's Letter of Instructions** |
| We, M/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ situated at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have tendered \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ number of packages of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ weight to M/s Blue Dart Express Limited for clearance against Regular Shipping Bill of Exports, under Airway Bill Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  We confirm that we have handed over :  a. 6 copies of Export Invoice b. 6 copies of Packing List c. SDF Form in duplicate duly filled in, signed and stamped d. Quota Visa in original e. Quota Charge Statement (in case of Garments/Fabrics to USA) f. Single/Multiple Country Declaration duly filled in, signed and stamped    (in case of Garments/Fabrics to USA) g. Negative Declaration duly filled in, signed and stamped (in case of Silk    Items to the USA of over 70% silk) h. TSCA certificate i. AR4 Form/Gate Pass  We confirm that we are registered with CUSTOMS EDI DEPARTMENT AT BOMBAY/  We are not registered with Customs EDI Department at BOMBAY and attach herewith :  a. Original IEC Certificate b. Annexure A Form duly filled in, signed and stamped  We require \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ type of Shipping Bill to be filed.  In case of Drawback Shipping Bill :  a. Our Account Number with SBI, ACC, Mumbai is    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  b. We are attaching herewith Annexure B Form, Appendix III Form and    Appendix IV Form.  c. Modvat Declaration (if applicable)  In case of DEEC/DEPB Shipping Bills, we are attaching herewith the following documents;  a.  b.  c.  We certify that the Consignment is to be forwarded on FOB/CIF/C&F basis - if CIF/C&F we confirm having stated Freight/Insurance break-up separately on the Invoice.  We confirm that our Bankers are \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The AUTHORISED DEALER CODE of our Bankers is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Our Account Number with the Bank where the Foreign Exchange proceeds are to be remitted is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  All further correspondence as regards this shipment, if any, is to be done with the below-mentioned in our Company :  1.Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ /Designation :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  2.Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ /Designation :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  At Telephone Numbers : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and/or       Fax Numbers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |